

# CBC Roadmap

Staff Experience through CBC Transition

## Contract Award

- Award notification to staff
- Stage I readiness kicks off

## Months 1-2

- Weekly implementation calls
- Staff townhalls
- Introduction to CBC Training (all staff) and leadership workshops

## Months 3-4

- Townhalls, newsletters, and staff survey
- Stage I joint protocol development
- SSCC hiring and posting of other job opportunities for Stage I affected staff

## Month 5-6

- SSCC continuous hiring
- DFPS and SSCC staff attend Stage I CBC training on joint protocols
- Go-live announcement

## Stage I Go-Live

- SSCC begins to receive paid placement referrals

## Months 7-8

- Stage II readiness announcement
- Initiate 10 stage II readiness workgroups
- Ongoing information sessions and town halls for affected staff

## Months 9-10

- SSCC posts and begins hiring for permanency/case managed programs
- 10 stage II readiness workgroups continue
- Stage II joint protocol development
- Ongoing newsletters and information sessions

## Months 11-12

- SSCC continues hiring
- DFPS staff attend Stage II CBC training on joint protocols
- Go-live announcement and newsletter

## Stage II Go-Live

- SSCC begins to receive family case management and non-paid placement referrals

## Glossary

**Joint Protocols:** For implementation of the SSCC's model and to establish community-specific joint procedures, including but not limited to, methods and frequency of communication, jurisdictional expectations, and clarification of DFPS and the SSCC roles and responsibilities.

**Joint Protocol Sessions:** DFPS and the SSCC will come together to develop Joint Protocols through a series of sessions. The staff participating in the joint protocol sessions have a thorough understanding of community-based care, the SSCC model and Contract, and the communities served.

**Nonpaid Placement:** This includes placement options that are not considered paid care (e.g., kinship).

**Paid Placement:** This includes placement options in paid foster care (e.g., foster homes, residential treatment, or general operations).

**Readiness:** The activities the SSCC must perform to demonstrate that it is sufficiently prepared to receive its first referral from DFPS for the applicable stage of implementation.

**Stage I:** The SSCC receives new paid placement referrals, and CPS stops performing those duties. CPS continues to handle case management

**Stage II:** The SSCC starts handling case management for all the foster and kinship care children in the community area. CPS will continue to work with the SSCC in an oversight role.

**Stage II Readiness Workgroups:** Multidisciplinary teams to transition work from DFPS to the SSCC, including but not limited to cases, communication, personnel, reporting, technology, and training.

**Start-Up Period:** A time designated phase prior to Stage I and Stage II implementation during which the SSCC will perform necessary readiness activities and build its system of service prior to the first client referral from DFPS.