

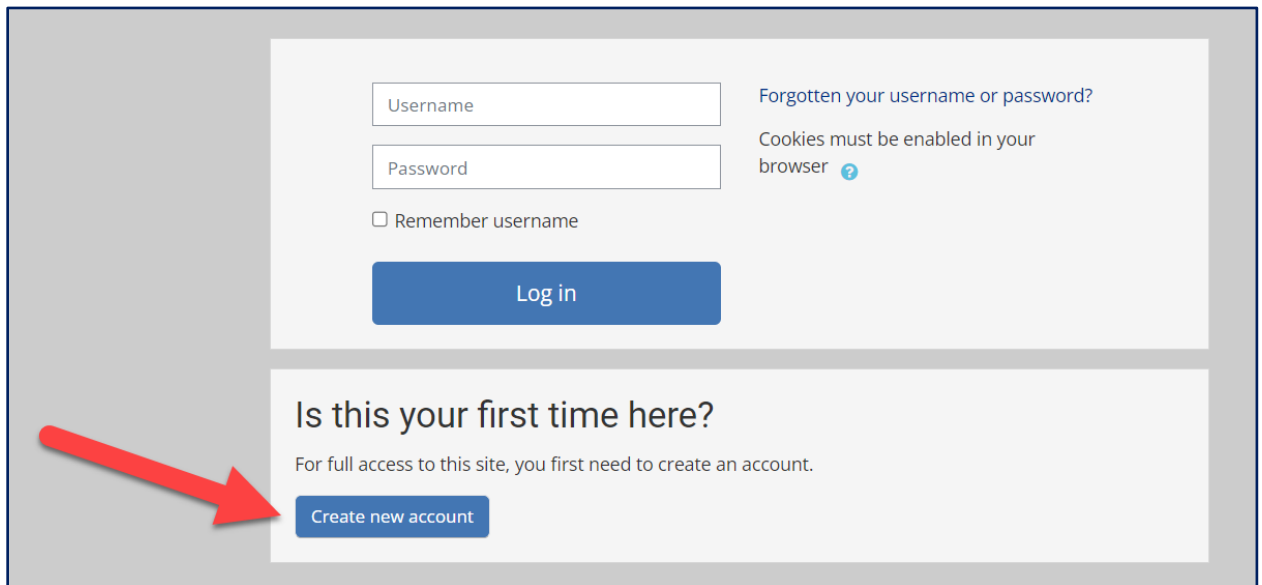
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## TX DFPS Learning Hub: How to Create a New Account

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You need an account to access courses on the TX DFPS Learning Hub. Follow the steps below to create a new account:

1. [Select this link to open the Learning Hub Log in page.](#)
2. Select **Create new account** at the bottom of the Log in page.



The screenshot displays the login interface for the TX DFPS Learning Hub. It features a light gray background with a white login form. The form includes two input fields: 'Username' and 'Password'. Below these fields is a checkbox labeled 'Remember username'. A blue 'Log in' button is positioned below the checkbox. To the right of the input fields, there are two links: 'Forgotten your username or password?' and 'Cookies must be enabled in your browser' with a small blue question mark icon. Below the login form, there is a section titled 'Is this your first time here?' with the text 'For full access to this site, you first need to create an account.' and a blue 'Create new account' button. A red arrow points to the 'Create new account' button.

3. The New account page displays. In the Chose your username and password section, enter a new username using only **lower-case letters** into the **Username field**. Then, enter a **Password** into its respective field.

DFPS Learning Hub

New account ▼ Collapse all

▼ Choose your username and password

Username !

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as as \*, -, or #

Password !



4. In the More details section, enter your email address into the **Email address** and **Email (again)** fields.

▼ More details

Email address !

Email (again) !

5. Enter your first and last names into the **First name** and **Last name** fields.

First name		<input type="text" value="First name example"/>
Last name		<input type="text" value="Last name example"/>

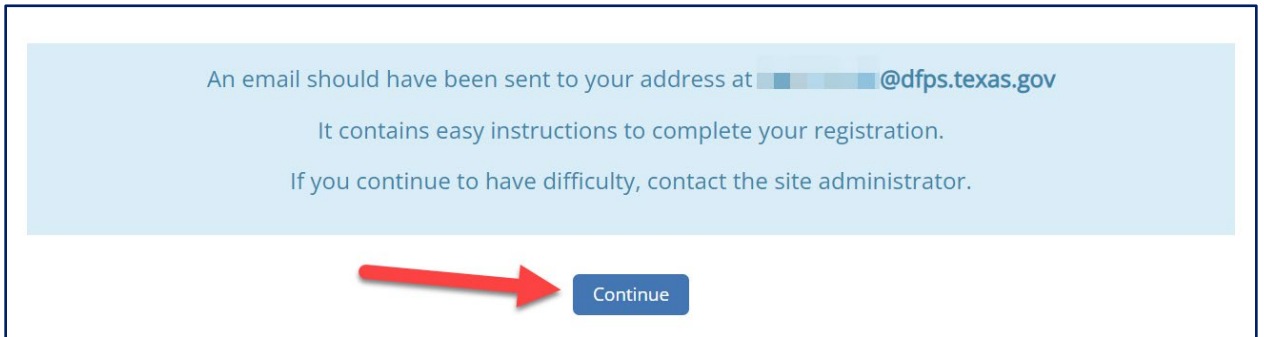
6. Enter your city/ town into the **City/town** field, then set the **Country** drop-down to **United States**.

City/town	<input type="text" value="Example Town"/>
Country	<input data-bbox="657 924 1404 997" type="text" value="United States"/>

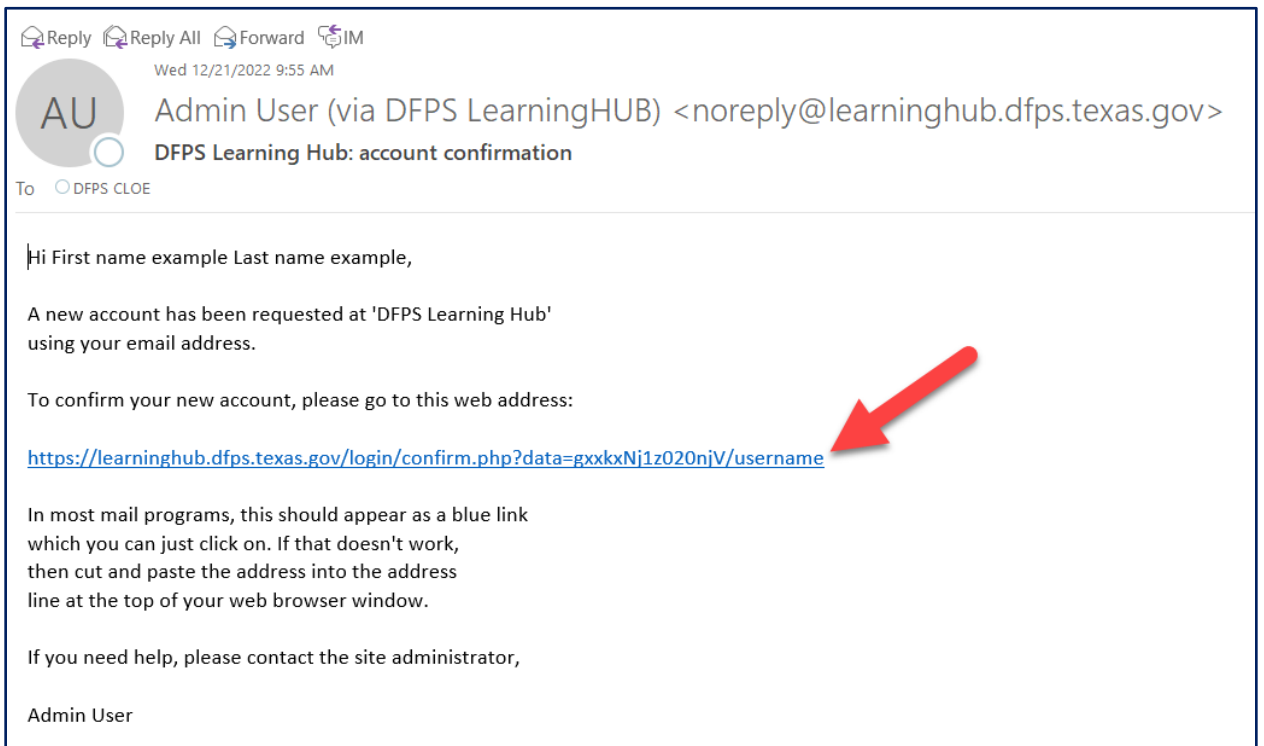
7. Select **Create my new account**.

	<input type="button" value="Create my new account"/>	<input type="button" value="Cancel"/>
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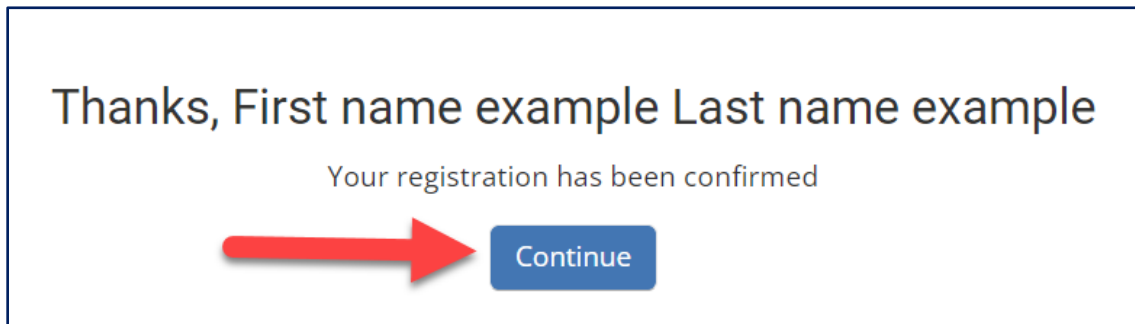
8. The account confirmation page displays. Select **Continue**, then **open the email tied to your new account**.



9. The Learning Hub sends you an **account confirmation email**. If you don't see it in your Inbox, check your Junk and Spam folders. **Open the link** provided in the body of the email **to confirm your Learning Hub account**.



10. The account confirmation page displays. Select **Continue** to browse and enroll in courses.



If you want to browse and enroll in courses at a later time, exit the browser window.

You can access the Learning Hub by logging into your account through the [Learning Hub Log in page](#).