#   Placement Documentation

**Purpose:** Use this form when placing a child from DFPS with SSCC. This form is intended to acknowledge that DFPS gives permission for the SSCC representative to review and sign any of the below placement related forms. The SSCC representative should place a check indicating the forms and materials received that outline the policies presented to the client who is five years or older during orientation according to Minimum Standards 748.1209 & 749.1111. The completed form will be returned to the DFPS representative the next business day following the child’s placement.

|  |
| --- |
| CHILD'S INFORMATION |
| Child’s Full Name       | Child’s Date of Birth      | Date of Placement      |
| PARENT OR MANAGING CONSERVATOR INFORMATION |
| Parent or Managing Conservator's Name      |
| Child's Parent or Managing Conservator:X       | Date Signed:      |
| PLACEMENT INFORMATION |
| I hereby acknowledge that at time of placement the following information was reviewed with me. Materials received outline policies that will be presented to the client who is five years or older during orientation according to Minimum Standards 748.1209 & 749.1111. [ ]  Notice of Privacy Practices 748.1211(a) 749.1113(a)[ ]  Consent for Services and Treatment 748.1211(a) 749.1113(a)[ ]  Use of Volunteers or Sponsoring Families 748.1211(b)(2)(A) 749.1113(b)(2)(A)[ ]  Notification to Parents 748.1211(b)(2)(B) 749.1113(b)(2)(B)[ ]  Publicity and Fundraising Participation 748.1211(b)(2)(C) 748.1211(b)(3)(B) 749.1113(b)(2)(C) 749.1113(b)(3)(B)[ ]  Research Program/Participation 748.1211(b)(3)(A) 749.1113(b)(3)(A)[ ]  Visitation (family and overnight) 748.1209(b)(1) 749.1111(b)(1)[ ]  Mail and Telephone Calls 748.1209(b)(2) & (3) 749.1111(b)(2) & (3)[ ]  Gifts Policy 748.1209(b)(4) 749.1111(b)(4)[ ]  Clothing and Personal Possessions 748.1209(b)(5) 749.1111(b)(5)[ ]  Discipline Practices and/or Emergency Behavior Intervention Policy 748.1209(b)(6) & (7)  749.1111(b)(6) & (7)[ ]  Religious and Cultural Experience 748.1209(b)(8) 749.1111(b)(8) [ ]  Educational Program 748.1209(b)(9) 749.1111(b)(9)[ ]  Trips Away from Home 748.1209(b)(10) 749.1111(b)(10)[ ]  Program’s Information – Expectations, Rules, Routines 748.1209(b)(11) & (12) 749.1111(b)(11)[ ]  Grievance Procedures 748.1209(b)(13) 749.1111(b)(12)[ ]  Client’s Rights and Responsibilities – Rights of Children and Youth in Foster Care DFPS Form 2530 |
| SIGNATURES |
| SSCC/Designee Representative:X       | Date Signed:      |